



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

January 17, 2018

6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

A.) Roll Call – 6:48 PM – Commissioners Bernardo, Brennan, Chang Kiraly, Larenas, Mattusch. All present.

B.) 1. Public Comments/Questions - None

2. Commissioner Comments

- Commissioner Chang Kiraly – comments in regard to the prospect of the Mavericks surf competition happening sometime soon. Thanked staff for their preparations and hard work.
- Commissioner Larenas – commented on his first year and highlights as a Commissioner and looks forward to more in 2018.
- Commissioner Brennan – read letter that she distributed to the Board of Commissioners.
- Commissioner Mattusch – recognized Councilwoman Matusumoto of the City of South San Francisco Council, as well as nine San Mateo County Harbor District staff in the audience.

C.) Consent Calendar

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

Consent Items 3 & 4 pulled.

1. Bills and Claims (Chan)

Recommendation: Review Pre-Approved Bills and Claims in the amount of \$385,937.73. Pre-Approve Bills and Claims not to exceed \$350,000.

2. Minutes – Special Meeting December 20, 2017 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of December 20, 2017.

5. Conference and Training, Travel and Reimbursements (Pyle)

Recommendation: Authorize out of state travel for Operations and Administration staff.

6. California Division of Boating and Waterways Boating Grant Application for Launch Ramp Repair and Modification and Associated Amenities; Resolution No. 18-01 (Moren)

Recommendation: Approve DBW application for restroom and launch ramp replacement grant application at Pillar Point Harbor; Adopt Resolution No.18-01.

Motion: (Chang Kiraly/Bernardo) Approve Consent Items 1, 2, 5 and 6.

Ayes: All in favor.

Motion passed.

D). Discussion

7. Board Organization; Election of Officers; Selection of Alternate for LAFCO Independent Special Districts Selection Committee (McGrath)

Motion: (Bernardo/Mattusch) Nominate Commissioner Virginia Chang Kiraly to serve as President of the Board of Commissioners until the first meeting of January 2019.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: None

Abstain: Brennan, Larenas

Motion passed.

Motion: (Mattusch/Chang Kiraly) Nominate Commissioner Robert Bernardo to serve as Vice President of the Board of Commissioners until the first meeting of January 2019.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: None

Abstain: Brennan, Larenas

Motion passed.

Motion: (Mattusch/Bernardo) Nominate Commissioner Edmundo Larenas to serve as Secretary of the Board of Commissioners until the first meeting of January 2019.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: None

Abstain: Brennan, Larenas

Motion passed.

Motion: (Chang Kiraly/Bernardo) Nominate Commissioner Tom Mattusch to serve as Treasurer of the Board of Commissioners until the first meeting of January 2019.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: Brennan

Abstain: Larenas

Motion passed.

Motion: (Chang Kiraly/Bernardo) Nominate Commissioner Tom Mattusch to serve as an alternate, in the President's absence, to the LAFCO Independent Special Districts' Selection Committee (ISDSC) (Govt. Code §56332)

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: Brennan

Abstain: Larenas

Motion passed.

8. Committee Review and Assignments (McGrath)

Recommendation: Review Standing and Ad-Hoc Committees and the President appoint two Commissioners to each Committee as necessary.

President Virginia Chang Kiraly appointed herself and Commissioner Tom Mattusch to the Finance Committee. Assignments of the other committees will be made at the next Board meeting on February 21, 2018.

9. Oyster Point Marina Financial Analysis: Dornbusch Final Presentation (Pyle)

Public Comment:

- Kathryn Slater-Carter – not supportive of spending at Oyster Point Marina – would rather there be a management agreement with South San Francisco and have them pay for Capital Improvement Projects.

Motion: (Bernardo/Mattusch) Receive presentation from Dornbusch Associates and adopt final report as presented.

Amended by Commissioner Brennan to remove last sentence of page 39 of the report (“In the absence of the public revenue currently allocated to SMCHD by San Mateo County, SSF would not find this to be an attractive proposition”). Amendment approved by Commissioner Bernardo.

Ayes: All in favor.

Motion passed.

10. Americans with Disabilities Act Transition Plan: Sally Swanson Architects Presentation (Moren)

Motion: (Bernardo/Brennan) Receive and file the American with Disabilities Self Evaluation and Transition Plan by Sally Swanson Architects.

Ayes: All in favor.

Motion passed.

8:20 PM Commissioner Bernardo leaves the room.

8:22 PM Commissioner Bernardo returns.

11. Commissioner Brennan Complaint Against General Manager McGrath* (Miller)

*(Pursuant to Government Code Section 54957(b)(2) the General Manager has invoked his right to have this complaint heard in an open session rather than a closed session)

Public Comment:

- Mary Larenas – comments directed to the Commission; an appeal to change the dynamics and be respectful of each other.
- Cary Smith – speaking on behalf of San Mateo County Marine Officers Association - problems within the commission are a distraction for those who work at the Harbors.

Motion: (Chang Kiraly/Bernardo) No further investigation to be done on the General Manager.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: None

Abstain: Larenas, Brennan

Motion passed.

9:20 PM – Motion: (Bernardo/Mattusch) Extend the Board Meeting 15 minutes to 9:45PM.

Ayes: All in favor.

Motion passed.

12. Pillar Point Harbor Launch Ramp: Professional Services Agreement

Damitz/Moffatt & Nichol; Presentation (Moren)

Motion: (Mattusch/Bernardo) Approve contract amendments with Moffatt & Nichol, in the amount of \$24,900 and with Consultant Brad Damitz, in the amount of \$13,993 and authorize General Manager to sign.

Ayes: All in favor.

Motion passed.

13. Johnson Pier: End of Pier Improvements (Moren)

Direction given to staff by President Chang Kiraly to have this item heard at a Special Meeting.

E). Commissioner Items

F). Discussion/Action on Pulled Consent Items (if any)

G). December Activity Reports: General Manager; Administration; Operations

Information only.

ITEMS NOT HEARD

14. Minutes – Regular Meeting December 20, 2017 (Gehret)

Recommendation: Approve Minutes of the Regular Meeting of December 20, 2017.

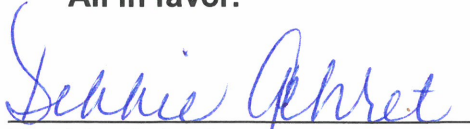
15. Budget Calendar (Pyle)

Information only.

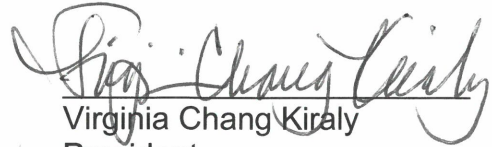
H). Adjournment 9:47 PM

Motion: (Mattusch/Bernardo) Adjourn meeting.

All in favor.



Debbie Gehret
Deputy Secretary



Virginia Chang Kiraly
President